

New Zealand Institute of International Affairs

Whare Tawāhi-a-mahi i Aotearoa

Annual General Meeting - AGENDA

Time and Date: 4pm-5pm, Wednesday 13 May 2025

Venue: RHMZ03, Mezzanine Floor, Rutherford House, Pipitea Campus, Victoria University, 33 Bunny Street, Wellington and online

The AGM will be followed by the NZIIA Annual Lecture at the Grand Hall, Parliament Buildings by Hon Todd McClay, Minister for Trade and Investment ([registration](#) is essential).

Agenda		
4pm	Item 1	Welcome and greetings from the NZIIA Chair, Dr James Kember
	Item 2	Apologies
	Item 3	Agreement on agenda and last year's minutes
	Item 4	Report of NZIIA national Board election results. Endorsement of the election process. Motion to approve the election of the successful candidates to the NZIIA Board.
4.15pm	Item 5	NZIIA Chair's address to the meeting
	Item 6	Presentation and noting of Annual Report, including the financial statements and reports from each Branch
4.30pm	Item 7	Executive Director's review of 2025 and presentation of the Annual Plan and Budget for 2026
4.45pm	Item 8	Noting of Annual Plan and Budget
	Item 9	Any other business for discussion
5pm		Formal close of AGM
5.30pm-6pm	Welcome drinks at Grand Hall, Parliament Buildings	
6-7pm	Annual lecture by Hon Todd McClay, Minister of Trade	
7pm-8pm	Drinks and canapes served in the Grand Hall, Parliament Buildings	
8pm	Event concludes	